

LIMBAUGH TOYOTA

An Equal Opportunity Employer

APPLICATION FOR EMPLOYMENT

This application is good for 30 days only. Consideration for employment after 30 days requires a new application.

PLEASE PRINT

Name (Last)	(First)	(Middle Initial)
Street Address		City, State, Zip Code
Telephone (Home)	(Business)	Social Security Number
Are you legally eligible for employment in the U.S.?	<input type="checkbox"/> Yes <input type="checkbox"/> No	Are you over age 16? <input type="checkbox"/> Yes <input type="checkbox"/> No
If position requires, are you willing to travel?	<input type="checkbox"/> Yes <input type="checkbox"/> No	Rate of pay desired: \$ _____ per
Position desired:		<input type="checkbox"/> Full Time <input type="checkbox"/> Part Time
When will you be available for work? _____ / _____, _____ (month) (day) (year)		
How were you referred to [Dealership]?		
<input type="checkbox"/> Own Accord <input type="checkbox"/> Advertisement (Name of Newspaper) _____ <input type="checkbox"/> Employee Referral: (Name of Employee) _____ <input type="checkbox"/> Agency: (Name of Agency) _____ <input type="checkbox"/> Other: _____		
Have you previously been employed by [Dealership] or affiliates? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, give dates:		
Have you ever been convicted of a crime, other than a minor traffic offense? <i>A conviction will not necessarily disqualify you for employment. Related factors such as age and date of conviction, seriousness and nature of the crime, and rehabilitation will be considered.</i>		If yes, describe conditions:
<input type="checkbox"/> Yes <input type="checkbox"/> No		
<p>EQUAL EMPLOYMENT OPPORTUNITY. [Dealership] and its affiliates (collectively, [Dealership]) is an equal opportunity employer. [Dealership] does not discriminate against applicants or employees on the basis of race, color, sex, religion, marital status, national origin, age, veteran status, disability, or other protected classification. This policy of nondiscrimination extends to all terms, conditions and privileges of employment and to all personnel actions.</p>		

EDUCATION

	Name and Address of School	Number of Years Completed	Graduated	Major/Degree
High School			Yes No	
College			Yes No	
College			Yes No	
Business or Trade			Yes No	
Other			Yes No	

Describe any educational course(s), program(s) you are currently enrolled in. Also indicate the target date for completion:

EMPLOYMENT BACKGROUND

List below all current and former employers, beginning with the most recent. Account for ALL periods between jobs. Attach separate sheets if necessary. If any employment was under a different name, indicate name _____.

1	Company	From Mo/Yr	To Mo/Yr	Supervisor
Address				
Titles and Duties		Salary Starting Ending		
		Reason for Leaving		
2	Company	From Mo/Yr	To Mo/Yr	Supervisor
Address				
Titles and Duties		Salary Starting Ending		
		Reason for Leaving		
3	Company	From Mo/Yr	To Mo/Yr	Supervisor
Address				
Titles and Duties		Salary Starting Ending		
		Reason for Leaving		
4	Company	From Mo/Yr	To Mo/Yr	Supervisor
Address				
Titles and Duties		Salary Starting Ending		
		Reason for Leaving		
5	Company	From Mo/Yr	To Mo/Yr	Supervisor
Address				
Titles and Duties		Salary Starting Ending		
		Reason for Leaving		
Please check employers we may contact for references: <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5				
Explain why you are interested in working or [Dealership]: _____				
Are there any other experiences, skills, or qualifications which you feel would especially qualify you for work at [Dealership]? (e.g. word processing, calculator, computer, sales experience, technician certifications, etc.) _____				

APPLICANT'S CERTIFICATION AND AGREEMENT

I certify that the information set forth in the attached Application for Employment is true and complete to the best of my knowledge, and I authorize [Dealership] to verify its accuracy and to obtain reference information on my education, background and work performance. I hereby authorize my previous employers (as indicated), educational institutions and references to release such information as may be requested by [Dealership], and I release them from any and all liability, claims or damages that may result from the use, disclosure or release of any such information. I also release [Dealership] from any and all liability of whatever kind and nature which, at any time, could result from obtaining and having an employment decision based on such information. I understand that any false statements, omissions, or misrepresentations made in this application may be grounds for rejecting my employment application and, if I am employed by [Dealership], termination of my employment from [Dealership].

I understand that [Dealership] may conduct criminal, credit, and driving record checks. I hereby authorize [Dealership] to obtain a consumer credit report for employment purposes and I acknowledge that I have received prior written notification that a consumer credit report may be obtained for employment purposes.

Following an offer of employment, and, as a continuing condition of employment should I be hired, [Dealership] may require that I submit to a medical examination. [Dealership] also reserves the right to require me to undergo drug testing prior to employment or at any time during my employment, to the extent permitted by law.

I agree that if an employment offer is extended to me and accepted, I will comply with all of [Dealership]'s policies, rules and regulations. However, I understand that neither the policies, rules, regulations or anything said during the interview process shall be deemed to constitute the terms of an implied employment contract. I understand that any employment offered is for an indefinite duration and is at will. I further understand that I or [Dealership] may terminate my employment at any time with or without prior notice, and for any reason not prohibited by law.

I HAVE READ AND FULLY UNDERSTAND THE ABOVE STATEMENT AND AUTHORIZATION.

Signature of Applicant

Date
